



# ST. PATRICK CATHOLIC COMMUNITY

CHRISTIAN DISCIPLES IN MISSION

2017 - 2018 STEWARDSHIP REPORT



## ***Did you know?***

*For us at St. Patrick Catholic Community, "Stewardship" is more than a word, it is a way of life. It is also one of the five pillars of our parish. Stewardship is lived through the action of Giving, the action of Praying, and the action of Serving. Together, we call these "GPS."*

*Just as an electronic GPS helps people navigate a journey toward a destination, Stewardship GPS guides our community along the journey of knowing, loving and serving God more. Stewardship is rooted in gratitude. It is a way of living one's life, based in one's sense of radical gratitude to God, creator of all things. Out of the desire to demonstrate our thankfulness to God, we reach out in caring and love to share the gifts we have been given with others.*

***Thank you for your  
commitment to  
Stewardship GPS!***

Dear Friends,

To be a Steward of God's gifts to us means we are managers of those gifts. Each year Parishioners receive an annual report of their gifts to God's people. This is one way that parish leadership is accountable on how these gifts were used to serve the community here and beyond this place.

I invite you to carefully review this report and see what the mission of this parish community is and what priorities are revealed in this report. Our hope is that if any parishioner needs more information on why our resources were used in a particular way, they can contact us and we would be happy to provide such information. Simply contact the parish office with your question or comment. For those who have been good "managers" of God's gift by sharing with this community, we offer thanks and blessings for your commitment to our parish family. Behind every gift of Giving, Praying and Serving are countless stories of conversion, comfort, challenge and growth in one's faith life. Please remember that whatever gift that was given is valued and important to us.

For those who are not giving on a continual basis, we ask that in your prayer you ask God for guidance on how best to come to a decision to support St. Patrick and its mission to make Jesus known to the world. To have a record of giving and to have a pledge of a commitment helps us be better managers and stewards of such gifts. To plan and meet the challenges of ministry is most effective when more parishioners decide to share their gifts.

Inside you will find a preprinted commitment card, for our upcoming Stewardship Commitment Weekend. Again, I ask you to prayerfully discern your commitments of Giving, Praying and Serving for the upcoming year. Please bring your completed card to Mass on Commitment Weekend, Nov. 17 & 18 or drop in the mail with the provided envelope.

We are very blessed by the tremendous generosity of our parishioners. Each year the needs of Catholics and all those searching for Christ assistance and guidance grow. It is a challenge, yet each year we meet the needs of people that are presented to us. We thank God for His people remembering our parish family and its call to be Christian Disciples in Mission.

Peace in Christ,

Fr. Eric Tellez  
Pastor

# ANNUAL FINANCIAL REPORT

July 1, 2017 - June 30, 2018

### Donations and Program Fees Received:

Plate and Interest Income (Including Christmas and Easter)	\$	3,765,341
One time donation from the Estate of Fr. Brian Fenlon	\$	40,034
Designated Income and Restricted Gifts		332,008
Program Fees		278,540
Interest CCF Fund		1,687
Miscellaneous		3,229
<b>Total Income</b>	<b>\$</b>	<b>4,420,838</b>

### How Your Donations and Program Fees Were Used:

#### General Administration

Salaries and Benefits of Administrative and Support Staff	\$	787,377
Occupancy Expenses (Physical Plant Maint, Insurance, Utilities, Parish Vehicles, Depreciation)		1,051,753
Clergy and Rectory Expenses		114,528
Liturgy and Music		498,677
Diocesan Assessments		570,106
Mortgage Principal and Interest Payments-Church		-
Mortgage Principal and Interest Payments-Rectory		25,562
General Administration (Includes: PR, Advertising, Office Supplies, Postage, Printing, Computer Maint/Supplies, Website Maint, Stewardship Exp, Exp for St. Patrick's Parish Events)		375,200
<b>Total General Administration Expenses</b>	<b>\$</b>	<b>3,423,202</b>

#### Program Expenses

Christian Formation	\$	211,814
Edge		146,984
Life Teen		224,931
Outreach Program		249,410
Family and Lay Ministries		244,441
<b>Total Program Expenses (Includes: Program Materials, Supplies, Staff Salaries &amp; Benefits)</b>	<b>\$</b>	<b>1,077,580</b>

<b>Total Expenses</b>	<b>\$</b>	<b>4,500,783</b>
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<b>Net</b>	<b>\$</b>	<b>(79,944)</b>
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#### FINANCE COMMITTEE

Jerry Whitley  
480-860-8822

Kaye Van Dyke  
480-661-9622

Dean Hoffman  
480-551-9922

Debbie Michalowski  
602-432-6921

Mike Dempsey  
602-908-0689

Questions may be directed to any Finance Committee member.

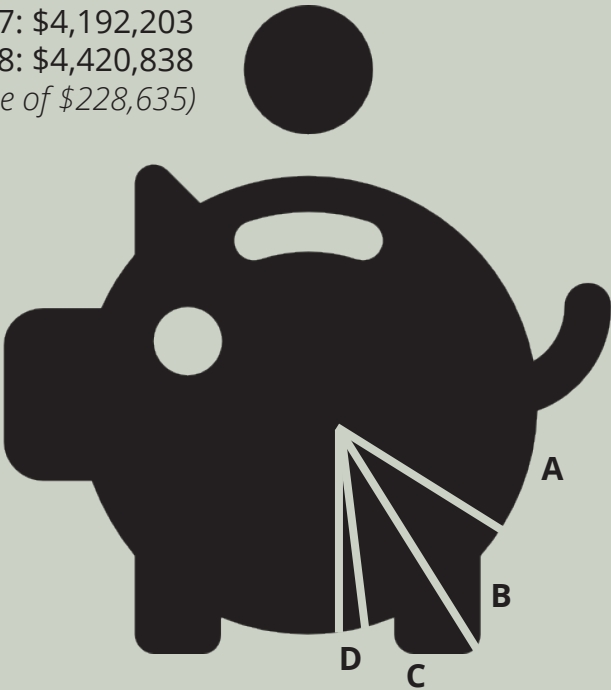
# ANNUAL FINANCIAL SUMMARY

### Parish Income

2016-17: \$4,192,203

2017-18: \$4,420,838

(Increase of \$228,635)



A) Plate and Interest Income  
(Including Christmas & Easter)  
85.1%

B) Program Fees  
6.3%

C) Designated Income and  
Restricted Gifts  
7.5%

D) Miscellaneous,  
estate donation  
& CCF Fund  
1.1%

### Parish Expenses

2016-17: \$4,392,915

2017-18: \$4,500,783

(increase of \$107,868)



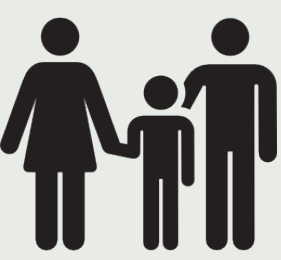
- A) Salaries & Benefits of Administration 17.5%
- B) Occupancy Expenses 23.4%
- C) Clergy & Rectory 2.5%
- D) Liturgy & Music 11.1%
- E) Diocesan Assessments 13.0%
- F) Mortgage PIP (Rectory) 0.1%
- G) General Administration 8.4%
- H) Elementary Formation 4.7%
- I) EDGE 3.3%
- J) LIFE TEEN 5.1%
- K) Outreach 5.5%
- L) Family & Lay Ministries 5.4%

# STEWARDSHIP GPS

Here at St. Patrick, Stewardship is more than just collection money. It is a way of living through our Giving, Praying and Serving - that's why our offertory envelopes look different than other parishes. Each week we ask our parishioners to stop, pause, and contemplate their giving, praying and serving for that week. Thank you for all the ways you live Stewardship GPS!



808  
Recurring Givers



4888  
Registered Families



482  
Loose Check Givers



1696  
GPS Envelope Givers





# GIVING



364,296  
bottles of water  
donated through our  
annual H2O drive



8 agencies received  
776 gifts and \$26,255  
(including 550 gift  
cards) through our  
Advent Giving Tree



148  
people helped  
through emergency  
assistance from 5th  
Sunday Collections



187  
"Adopt-a-Family"  
families sponsored,  
including 509 children  
at Christmas




\$4200  
raised in  
gift cards through  
our back to  
school drives



6 Full SUVs  
of supplies  
were delivered  
through our back to  
school drives

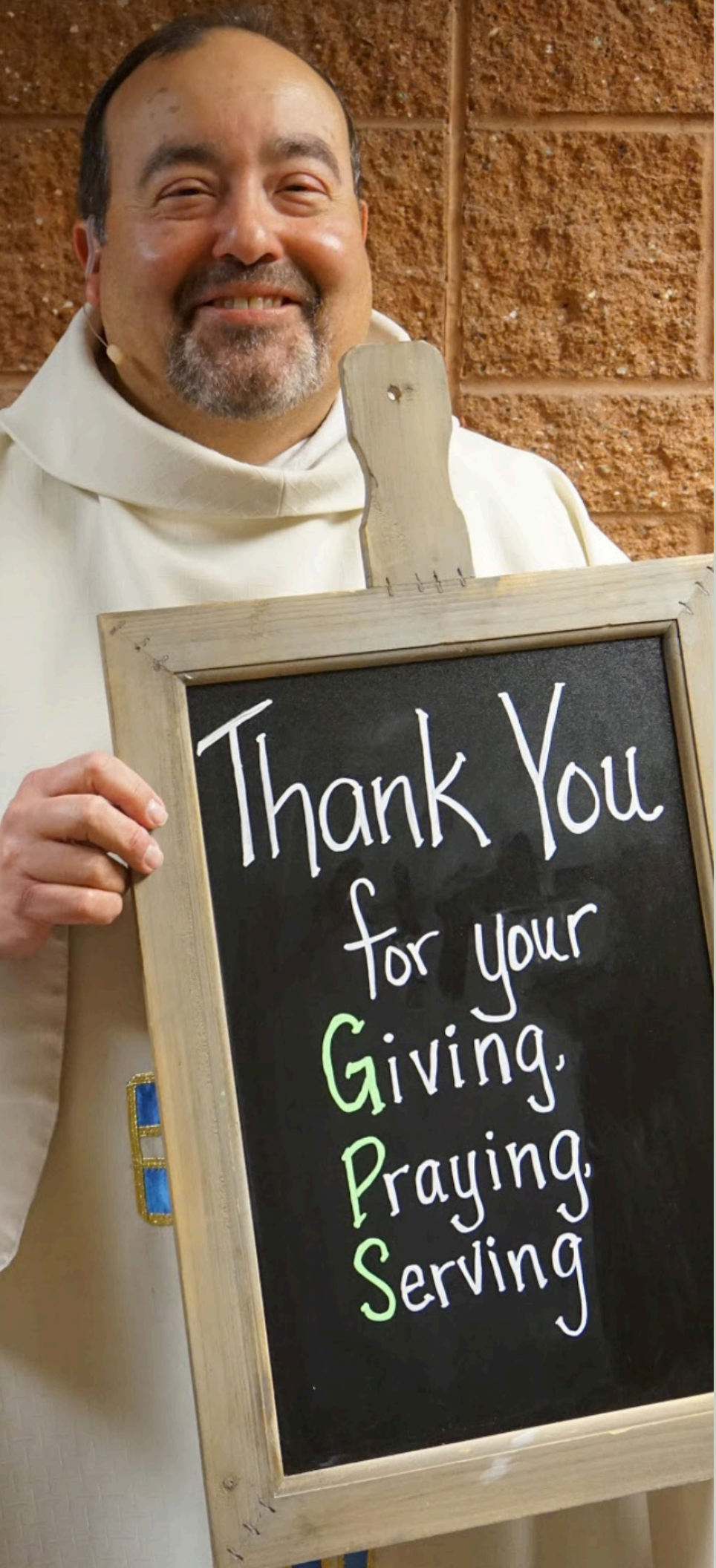
*"Each of you should use whatever gift you have received to serve others, as faithful stewards of God's grace in its various forms." - 1 PETER 4:10*

Your financial Stewardship gift is used to advance the mission of St. Patrick Parish, to support our services to our community, to cover the costs associated with day-to-day operations of the parish and parish sacramental, liturgical and formation programs. Additionally your contributions to support our various drives, such as Undie Sunday and Water Drive truly allow us to be Christian Disciples in Mission Living Beyond Sunday, as our contributions extend beyond our parish into our community.



Longtime parishioners, Ken and Sherry Swenson are involved in many parish outreach ministries, Andre' House, Ministry of Care and Prison Ministry to name a few. They are faithful givers of their time, talent and treasure to not only St. Patrick but the community at large.

*"We believe God has blessed us in so many ways - with a wonderful family, our health, our job, our St. Pat's parish community, our circle of friends who help us grow in our faith. We feel a responsibility to give back since we have been blessed so abundantly. We happily answer God's invitation to serve, and our model is the Corporal Works of Mercy."*




# PRAYING

*"Rejoice always, pray continually, give thanks in all circumstances; for this is God's will for you in Christ Jesus." - 1 THESSALONIANS 5:16-18*

Prayer is the beginning of stewardship. Only when we spend time with God in prayer are we spiritually prepared to offer ourselves to others. The most important thing is to make a conscious effort to spend time with our God.

At St. Patrick prayer opportunities abound offering parishioners a variety of prayer experiences with 208 weekend Masses, 416 daily Masses and 665 prayer experiences outside of Mass. For Catholics, stewardship should include setting aside periods of time for personal and family prayer. The most important thing is to make a conscious effort to spend time with our God.



It was seven years ago during Lent, when Lee and Carol Smith decided to make a commitment to attend daily Mass as a Lenten gift. Since then they have continued this practice of prayer and grown deeper in their walk with Christ.

*"We cannot imagine starting our day without daily Mass. Our day is not complete and feels off without prayer and Mass."*

*Our day starts with thanking God for giving us another day and then we stop and listen to Him, each of us in our own quiet prayer time with Him. At Mass we anxiously await the homily, that is what our job is for the day - to go and proclaim the message. We don't go to church to be entertained, we go to let God know we are sinners and to grow and learn to be more like Him.*

*We didn't find this at our other parish. Then a friend suggested St. Patrick. We came one time, listened to Fr. Eric's homily, looked at each other and said 'this is the place'. That was 10 years ago, and we have sat in those same seats ever since."*




195,000  
Communions shared  
with parishioners  
and guests



665  
prayer experiences  
other than Mass  
were available to all  
throughout the year



16,000  
people worshiped  
with us at Christmas  
and Easter




993  
youth registered  
in our formation  
programs







SERVING




130+  
active ministries



163  
Catechists in  
serving in the youth  
formation programs



14 adults & children  
made their home here  
for 2 weeks through  
Family Promise



7895  
Communion visits  
made by 152  
ministers of care

*"Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me."*  
- MATTHEW 25:40

As Catholics, we are called by our Baptism to reach out in love to others. We seek to be a community of Christian Disciples in Mission who are Living Beyond Sunday. Being a good steward of our gifts means sharing our time, talents, skills and knowledge through ministry to not only our own parish, but into our communities where we live and work.



With over 130 parish ministries in formation, liturgy, social justice and outreach that one can choose from, it can be daunting to think where to begin, how do I get involved. When Maria Arandia, became a parishioner, she was drawn to serve but wondered where and how to start?

*"Ever since I joined St Patrick's a few years ago, I was inspired by the three pillars of Stewardship-giving, praying and serving. I feel particularly drawn to serve. When I help others, I feel that I am serving Jesus, my church and my community."*

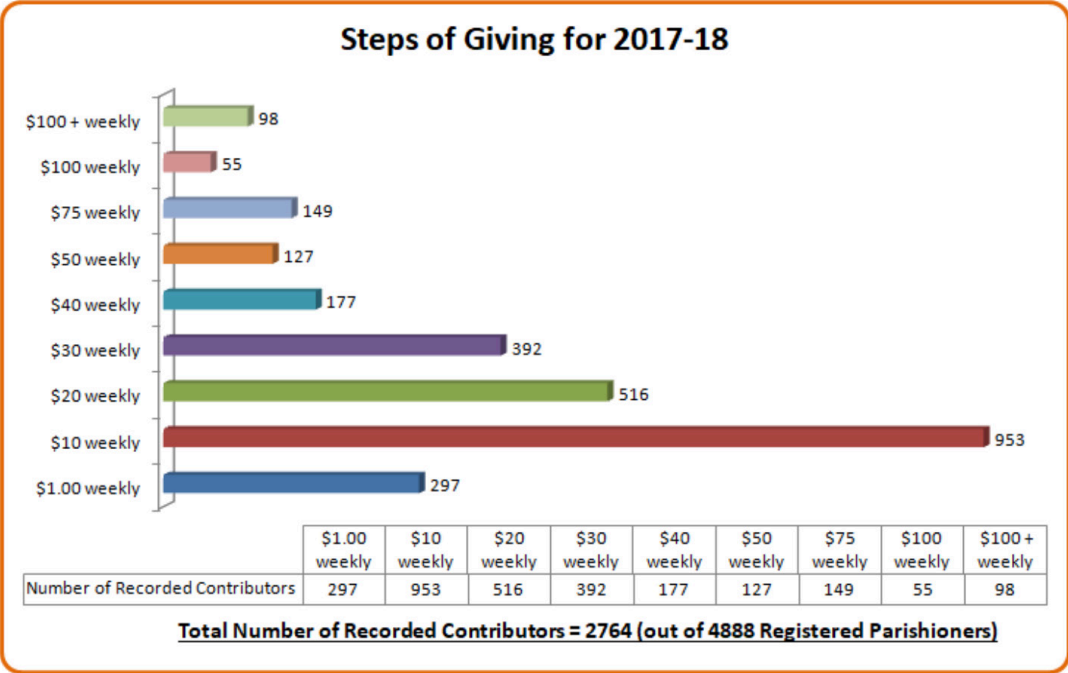
*Taking the "Living your Strengths" workshop at St. Patrick's was one of the most meaningful and eye opening learning experiences I have had. It helped me understand my natural talents and how I can develop them into strengths. When one uses their natural, God-given talents, serving will never feel like a chore - it becomes an experience fulfilling beyond words.*

*I have a very busy schedule as a working mother of three lovely children. The ministries at St. Patrick's where I serve have been very supportive and flexible with my schedule, allowing me to have a balanced life."*

TAKE THE NEXT STEP

As we look back on last year, we also look forward. We have included these charts to help you decide what your financial commitment to Stewardship GPS will be for the next year:

Current Household Income				⇒	Weekly Gift to the Parish (rounded to the nearest \$)				
Find your income in one of the columns in the chart below				⇒	Then find the amount you are able to give regularly as part of your GPS				
Hour	Week	Month	Year		2%	4%	6%	8%	10%
\$ 10.00	\$ 400.00	\$ 1,733.33	\$ 20,800.00	⇒	\$ 8.00	\$ 15.00	\$ 23.00	\$ 31.00	\$ 38.00
\$ 12.00	\$ 480.00	\$ 2,085.00	\$ 25,000.00	⇒	\$ 10.00	\$ 19.00	\$ 29.00	\$ 38.00	\$ 48.00
\$ 14.50	\$ 575.00	\$ 2,500.00	\$ 30,000.00	⇒	\$ 12.00	\$ 23.00	\$ 35.00	\$ 46.00	\$ 58.00
\$ 16.75	\$ 675.00	\$ 2,915.00	\$ 35,000.00	⇒	\$ 13.00	\$ 27.00	\$ 40.00	\$ 54.00	\$ 67.00
\$ 19.25	\$ 770.00	\$ 3,335.00	\$ 40,000.00	⇒	\$ 15.00	\$ 31.00	\$ 46.00	\$ 62.00	\$ 77.00
\$ 24.00	\$ 960.00	\$ 4,165.00	\$ 50,000.00	⇒	\$ 19.00	\$ 38.00	\$ 58.00	\$ 77.00	\$ 96.00
\$ 33.50	\$1,345.00	\$ 5,835.00	\$ 70,000.00	⇒	\$ 27.00	\$ 54.00	\$ 81.00	\$108.00	\$135.00
\$ 48.00	\$1,925.00	\$ 8,335.00	\$100,000.00	⇒	\$ 38.00	\$ 77.00	\$115.00	\$154.00	\$192.00
\$ 72.00	\$2,885.00	\$12,500.00	\$150,000.00	⇒	\$ 58.00	\$115.00	\$173.00	\$231.00	\$288.00





ST. PATRICK  
CATHOLIC COMMUNITY  
CHRISTIAN DISCIPLES IN MISSION

THANK YOU  
FOR YOU  
SUPPORT OF  
STEWARDSHIP GPS  
HERE AT  
ST. PATRICK!

St. Patrick Pastoral  
Stewardship Council

Parishioners  
Alex Cudzewicz  
Deb Bacorn  
Sara Lettieri  
Terri Harris  
Patricia Carey  
Paul Westgard  
Marel Brady  
Marc Johnson

Staff  
Mary Permoda  
Diane Kar  
Megan Popa

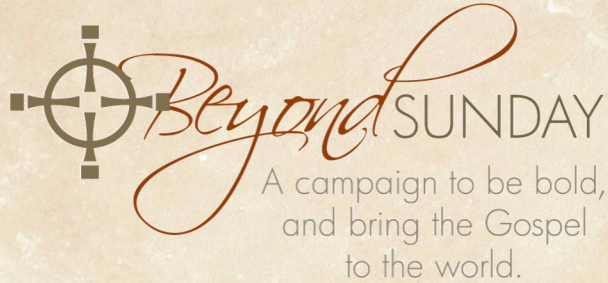


Give Online

ies ▾Resources ▾Parish Calendar ▾Beyond Sunday ▾

Sign up for  
ONLINE GIVING  
today!  
[www.stpatcc.org](http://www.stpatcc.org)





## We are moving forward!

In July, the City of Scottsdale Design and Review Board approved our submittal for the Master Plan. As we continue to celebrate the city's approval of our expansion project, we also celebrate what we have achieved so far.

Together, we have raised the funding to complete **Phase 1** of the project. **Phase 1** includes some items already accomplished (see sidebar) as well as items for future completion (Summer 2019) - the SJO House/Teen Center improvements, additional parking, and conversion from septic to sewer.

**Phase 2** consists of the construction of a 25,000 sq ft activity center, giving us much needed large & small meeting spaces, classrooms, etc.

### Why do we need to phase the project out?

1. There was a shortfall in reaching the campaign goal. 2. The city has asked us to take all current & new buildings from septic to sewer. This is a \$1 million budget line item not in the original \$9.6 goal. 3. Construction costs have increased since Spring 2015, when the campaign started. 4. Soft costs for attorney fees, traffic studies, etc. were higher than expected due to working with our neighbors.

We give thanks for all that He has blessed us with. Thank you for your continued prayers!

### By the numbers:

*(Total Campaign Numbers as of 9/31/18)*

Original Goal: \$9.6 million

Total Pledged: \$7.8 million

Total pledges paid: \$6.79 million  
(as of 9/31/18)

Acquisition of Property (Assets) Purchase  
of 2 houses: \$2,237,452

Expenses: \$898,772

- Soft Costs:
  - (architect fees, attorney fees, city fees & application fees, J2 Engineering Traffic study & analysis, Chicago Title fees, printing & mailings for feasibility, capital campaign expenses, credit card fees, interest on loan/paid off, termite inspection & Mercer property maintenance, public relations, and property taxes)

Total Remaining: \$3.65 million





HOLY TRINITY  
Catholic Church

# We are here for you.

The sights and sounds of families and children fill this campus every day and every night. People are here learning and growing in our Catholic faith. Lives that had been lost to hopelessness and despair are being transformed into living witnesses of Christ's joy and changing power. All because of you. Thank you for all that you give to Holy Trinity Catholic Church and Schools. We are eternally grateful. Your generosity changes lives, one soul at a time.

- **150 junior high and high school students** at youth ministry events on Sundays and about **55-60 adult volunteers** on Sundays
- **527 children** and **16 catechists** for Catechesis of the Good Shepherd children's ministry
- About **50 women** come regularly to **Blessed is She** Women's group and about **120 men** come regularly to **That Man is You** men's group
- **596 students** and **63 staff** at Holy Trinity Catholic School
- **22 adults** joined the church and **38 weddings** were celebrated
- **350 meals** were served to the homeless and less fortunate at St. Mary's food kitchen each month
- **186 preschoolers** and **70 school age** children at Holy Trinity Early Education Center
- About **5,000** people **attend mass** at Holy Trinity every weekend
- **2,585** registered **families** in the parish
- **134 confirmations**
- **103 1st communions**
- **300** people attended our parish's first **Village Fire** event
- **CarePortal ministry** launched to help foster families with expenses like rent, utilities, furniture and other household items.
- Other active ministries: Brazilian Sisters of KCK, Blood Drives, Individuals with Special Needs, Knights of Columbus, Career Transition Ministry, St. Dismas Prison Outreach, Daughters of Isabella, St. Vincent de Paul Society, Fifth Sunday Food Drive, Transportation Group, Financial Peace University, Trinity Threaders, Food Kitchen Volunteers, Alpha adult faith gatherings, music ministries

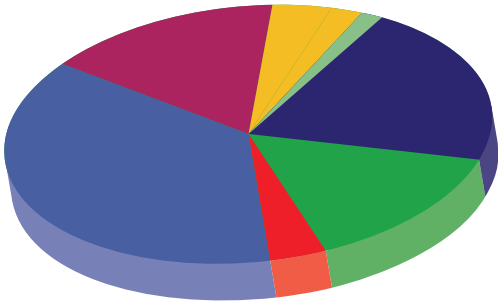
*"I had no faith upbringing whatsoever. It had gotten so bad in my life, that I completely turned my back on God. Going so far as to completely denounce him and proclaim that I was Agnostic or Atheist. Even though I turned my back on Him, He didn't on me. He stayed with me through the tough times and the worst times. It wasn't until we started to discuss "God Moments" in RCIA that I finally realized the influence God had on my life all along and I really started looking back on my life and realizing His influence on me. You see He was there all along. He was there during my troubled times. He was there in my drug infused days. He was there when I watched my Grandfather pass away. He was there when I pleaded with him to save my daughter. He was there helping me all along the way even though I did nothing to return the favor. It was then that I really understood God's Love. I am to Him like my children are to me. I would do anything for them, without the slightest hint of getting the favor returned. I then realized that even though I tried to veer off His path in life, God kept turning me back in the right direction. Even though I was blind to Him and made mistakes all along the way, He continued to forgive me and continued to guide me back on that narrow path. Even though I was deaf to Him and turned my back on Him and walked away, He welcomed me back as one of His Prodigal Sons."*

— an adult convert to Catholicism here at Holy Trinity

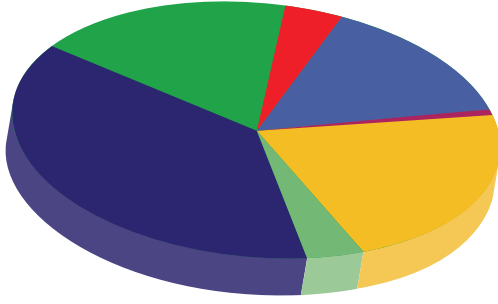


# Fiscal Year 2018 Financial Summary

FY 2018 ACTUAL INCOME



FY 2018 ACTUAL EXPENSES



	FY 2018 7.1.17 - 6.30.18 ACTUAL	FY 2017 7.1.16 - 6.30.17 ACTUAL	% CHANGE	FY 2018 7.1.17 - 6.30.18 BUDGET	% OF BUDGET
INCOME					
● Offertory Collections	3,300,333	3,183,529	4%	3,339,694	99%
● Capital Income	1,300,001	976,253	33%	945,656	137%
● All Other Church Income	525,487	495,085	6%	544,960	96%
● Endowment Income	95,413	124,798	(24%)	126,000	76%
● Grade School Revenue	1,894,475	1,899,569	(0%)	1,808,689	105%
● Early Education Center Revenue	1,456,339	1,402,439	4%	1,491,570	98%
● Cafeteria Revenue	185,147	188,293	(2%)	198,891	93%
TOTAL INCOME	8,757,195	8,269,966	6%	8,455,460	104%

EXPENSE					
● Church Operations	1,816,249	1,751,775	4%	1,792,844	101%
● Capital Expenditures	41,674	77,601	(46%)	78,130	53%
● Debt Reduction (Principal & Interest)	1,840,938	407,832	N/A	1,505,204	122%
● Parish Mission Responsibility	531,155	539,968	(2%)	546,779	97%
● Grade School Expenses	3,429,156	3,360,108	2%	3,417,721	100%
● Early Education Center Expenses	1,432,187	1,317,266	9%	1,360,314	105%
● Cafeteria Expenses	185,147	188,293	(2%)	191,949	96%
TOTAL EXPENSE	9,276,506	7,642,843	21%	8,892,941	104%

EXCESS CASH RECEIPTS (Disbursements)	(519,311)	627,123		(437,481)
TIMING DIFFERENCE	500,000	(500,000)		
EXCESS CASH RECEIPTS (disburse) after Timing Difference	(19,311)	127,123	(146,434)	107,812
EXCESS CASH RECEIPTS (Disbursements) excluding capital income and expenses, and endowments	(122,569)	(54,903)	(67,666)	7,789

Timing Difference - the \$500,000 collected in June 2017 towards the OP debt campaign was included in Capital Income (\$976,253) for FY Ending 6.30.2017. This carryover amount was used to pay down principal in July 2017 and was included in debt reduction (\$1,840,938).

FY 2018 Offertory Collections were higher than last year’s collections by 4% and \$2,000 per week but were slightly below FY 2018 budget.

Your continued support and generosity is greatly appreciated.

Capital Income was higher by \$323,748 from previous year due because parishioners making payments toward the Operation Debt Elimination Capital Campaign pledges. Monthly pledges for 12 months in FY 2019 are projected to be \$442,320.

Our Parish made \$1.582 million in additional principal payments during FY 2018. Monthly payments of \$24,000 for principal and interest resumed on 3.1.2018. Interest only payments were made on the Consolidated Loan from 7.1.2016 to 2.28.2018. Approximately \$17,000 of the monthly payment is applied to principal.

Included in FY 2018: All Other Church Income was a \$64.4K bequest. We appreciate the consideration of Holy Trinity in your estate planning.

Total Ending balance of all current liquid assets:  
FY 2018 - \$109,401, FY 2017 - \$838,053

Total Ending balance of all other assets including endowments:  
FY 2018 - \$1,021,854, FY 2017 - \$990,954.







# Annual Report - Financial Stewardship

## Fiscal Year 2017–2018



### Letter from the Pastor

Dear Friends,

*This year marks the twenty first year since the establishment of our parish community. This annual report was created so that you our parishioners can better understand our mission as a parish community and how we are able to support that mission through our active participation, both financially and with our personal "hands on" involvement.*



*I want to express my deep gratitude and pride to all the parish members who continue to support St. Thomas More through the sharing of their God-given gifts of time, talent and treasure. As you will see, the faithful giving of our people has made it possible to maintain a high level of service to the community.*

*I urge each of you to become actively involved and engaged in the many opportunities to participate in our parish life. We have a wide range of ministries available for which you can volunteer. God has blessed each one of us with many special gifts. Please prayerfully consider how you can return a portion of your gifts back to God by giving of your time, talent and treasure to your parish community.*

*The annual stewardship report is an accounting of the blessings we have received and shared. We hope that it will also serve as a call to action so that "growing in faith, acting in love" is reflected in all that we do as parishioners and a faith community. As the Gospel reminds us, if we have been given much, much will be required of us.*

In Christ,  
Fr. Jim Turner

**"How can I repay the Lord for all the good done for me?"**  
**Psalm 1**

### Reasons to Give Thanks for 21 years

- 2395 Infant/young child Baptisms
- 252 Adult Baptisms
- 3015 Confirmations and 133 in this year
- 328 Marriages and Convalidations, with 18 this year
- 11451 Communion Calls to the homebound or hospitalized
- Over 12,500 volunteers have made all of this possible

### Office Expansion Completed

# of stories in the building	2
# of new Conference Rooms	6
# of new Offices	6
Capacity seated at tables	128
Capacity theater style	325+
Current Debt on Expansion	\$800K

**Online giving**  
**Available at [www.stmglenale.org](http://www.stmglenale.org)**



## Our Financial Report: Statement of Revenues and Expenses

Income		Expenses	
Offertory Income	\$1,951,398.00	Operations and Administration	\$ 856,341.00
Restricted Income	\$159,028.00	Maintenance	\$ 204,958.00
Ministries/Programs Income	\$133,380.00	Diocesan Assessments	\$ 316,672.00
Other Income	\$86,260.00	Ministries and Liturgy	\$ 731,532.00
Total	\$ 2,330,066.00	Parish Savings Contribution	\$ 220,563.00
			\$ 2,330,066.00

## Financial Notes and Highlights

Our parish has been a good steward of the financial contributions of its members, expanding our ministries and community outreach, while providing a solid financial foundation for the parish's operations.

**Income:** The vast majority of our revenue comes from the offertory collections.

**Restricted Income:** Restricted income are donations designated by the giver for a specific purpose (for example, Building Fund, altar flowers, etc.).

**Ministries/Programs:** Fees charged for Christian Formation programs for example.

**Other Income:** Income generated through other sources, such as interest income, hall rental, etc.

**Operations & Administration:** Costs associated with the operations of the parish. Much of this cost is salaries for the office staff, utilities to keep the church cool, supplies needed for operating the church.

**Maintenance:** Air conditioners require significant maintenance. Plumbing and electrical repairs also impact our maintenance costs. Finally, landscaping is part of this cost.

**Diocesan Assessment:** This assessment, just over \$310, 000, goes to the Diocese of Phoenix in support of their operations, programs, and Catholic Sun.

**Ministries and Liturgy:** Includes salaries of staff supporting ministries, Cost of all items needed to support our RE programs, Adult Education, Bible Study and many more.

**Parish Savings:** Funds set aside to pay for the new building and Capital Expenses.

## St. Thomas More Completed the Office Expansion

*Stewardship:  
Faith in Action*

**Building Complete** The opening of the new Annex was October 7, when Fr. Jim blessed and welcomed all into the building. Six new classrooms and six new offices were opened.

**How Much Did the Project Cost?** The addition has cost the parish \$2,100,000. Thanks to your generous building fund donations and savings that we have been able to put aside, we have a balance on our loan for \$800,000. As of January 2019, we will begin paying on the balance.

We had planned on having the balance paid by December 2019. After having to purchase the land behind the modular and additional repairs to the campus, this has set us on track to have the balance of the loan paid off in the next 18 months. With your continued support in using the green envelopes and making a pledge to the building fund, we will be able to make that goal.



*Are you answering - “Here I am, Lord”  
Here is how you might say - YES*

- Pray for our parish to carry out its mission of “to grow in faith and act in love ....a faith community where all are welcome.” Stewardship begins with prayer.
- Volunteer in one (or more!) of the many ministries at St. Thomas More. Contact Gaby Franzoni at the Parish Office or visit our website at <http://stmglendale.org/ministries/> for a list of ministries and points of contact.
- Encourage others to join a ministry. Invite them personally - it may make all the difference!
- All households are encouraged to acknowledge God’s many gifts by giving back a portion of those gifts in grateful appreciation and good stewardship. Give thoughtful consideration during our Annual Commitment appeal in November.
- Use the green envelopes to continue to pay for our office expansion balance of \$800k.
- Consider electronic giving. Contact our Parish Office for the forms and instructions or visit our website: [www.stmglendale.org](http://www.stmglendale.org) to contribute online or to setup your pledge .

### Online Giving

- Parishioners can go online and make recurring or one time credit card donations
- Parishioners can use credit cards to pay for events and fees
- To sign up for online donations, please go to [www.stmglendale.org](http://www.stmglendale.org)

### Summary & Final Thoughts

The financial health of the parish is very good. We have been able to pay cash for the additional land, and the entire campus is owned by St. Thomas More.

We have been able to pay for much of the office expansion by your support. The office expansion has added meeting rooms and offices for the parish. With your help, we plan to have the remaining debt paid off within 18 months. Please continue to help by using your green envelopes.

The stable financial condition of the parish has also provided the necessary monies to do the necessary preventive maintenance and repairs that can often prevent bigger expenditures in the future..

On the pastoral side of the equation, St. Thomas More is a vibrant and thriving parish. We are adding new members to our family each and every week. We have

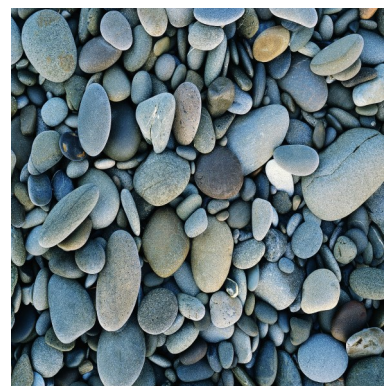
an abundance of programs and ministries that reach people of all ages and at all places in life.

We are striving to develop new ministries with more volunteers and opportunities.. It is one of the reasons we have added new meeting spaces for the parish. Gaby Franzoni is our Coordinator of Parish Ministry and Development allowing the parish to support our growth in ministries. Gaby would be happy to talk to you about new ministry ideas or parish volunteer opportunities.

We have so many reasons to be thankful, not only for the graces we have received in the past years but for the ones taking place in our midst right now. The previous pages contain snapshots of where the parish family is, at present , that reflects what we can achieve as a faith community.

The commitment of so many of you is inspiring and overwhelming.

**“And, like living stones, let yourselves be built into a spiritual house to be a holy priesthood to offer spiritual sacrifices acceptable to God through Jesus Christ.”  
1 Peter 2:5**







# *Visitation*

ANNUAL REPORT  
2016-2017

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October 16, 2017

Dear Visitation Parishioners,

The official rulebook of the Roman Catholic Church is called *The Code of Canon Law*. It is comprised of 1752 precepts that are supplemented with enough commentary to make a bishop forget his prayers. In the turgid midst of all those rules, Canon 1287.2 to be exact, administrators are required to make an annual report to you about what is being done with the money you kindly give to places like this. Well, you hold in your hands the latest attempt to comply with Canon 1287.2 and inform you of what your stewardship dollars are buying at Visitation.

I believe our "Stewardship in Action" is buying quite a bit. We are in the business of discerning the truth and instilling hope for living. This is a complicated business: a long term, up and down, labor intensive and financially expensive business. Thanks to God's mysterious grace, and your sincere efforts, we can claim a good measure of success at Visitation. In these pages, you will see some financial and pastoral indicators of that success. I believe you and I have much reason to be edified by what we read here.

So often my edification is from you. Thank you for your good example. It has sustained me on many a spiritually cloudy day. This report summarizes the year just past. It was a good year. I am grateful to you for making it good and pray that together we will witness many more.

In our Holy Communion,

A handwritten signature in blue ink, reading "Bradley S. Offutt".

Msgr. Bradley S. Offutt



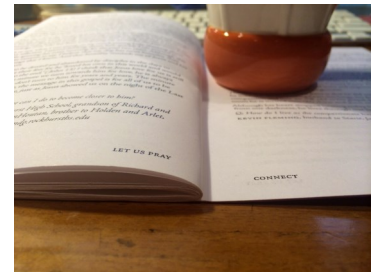
# Stewardship in Action at Visitation

Twenty-five years ago, the United States Conference of Catholic Bishops wrote the pastoral letter, *Stewardship: A Disciple's Response*. The heart of the 1992 letter as stated by Bishop John J. McRaith, an original member of the U.S. Catholic Bishops' Ad Hoc Committee on Stewardship, is that "once one chooses to become a disciple of Jesus Christ, stewardship is not an option." The people of Visitation Parish have proven time and time again that this is a community made up of stewards who embrace "the call to follow Jesus and imitate his way of life." In the next few pages, interspersed with quotes from *Stewardship: A Disciple's Response*, we highlight some of the generous, everyday stewardship that can be seen in action at Visitation.



- ◇ Over 300 individuals serve as liturgical ministers for our Sunday Masses and other liturgical celebrations, including 20 sacristans, 38 lectors, 63 greeters, 164 communion ministers and 62 altar servers. These people are essential to ensuring that our liturgies are prayerful, inviting and beautiful.
- ◇ Celebration of the sacraments is fundamental to our faith as Catholics. In addition to the celebration of the Eucharist at Mass, we celebrated the following sacraments during 2016-17:

67 Baptisms	54 First Communions
62 High School Confirmations	33 Marriages
- ◇ Our narthex food basket is filled every weekend by parishioners who faithfully contribute non-perishable food items that are shared with neighboring food pantries at St. Francis Xavier, Guardian Angels, Redemptorist and Bishop Sullivan Center's Troost location.
- ◇ 2017 marked the tenth publication of *Let Us Pray: Daily Reflections from the Visitation Community*. Coordinated by the Faith Formation Team, this daily reflection booklet for the season of Lent is written by our own parishioners. Over these 10 years, 450 members of our parish have written reflections for this booklet which has been mailed to every parish family each Lent.
- ◇ Our Music Ministry is comprised of cantors, choir and handbell choir. Combined, these individuals and groups rehearse nearly 200 hours each year preparing the liturgical music for weekend Masses and other special liturgies.



*"The Christian vocation is essentially a call to be a disciple of Jesus. Stewardship is part of that. Even more to the point, however, Christians are called to be good stewards of the personal vocations they receive. Each of us must discern, accept and live out joyfully and generously the commitments, responsibilities and roles to which God calls him or her."*

*Stewardship: A Disciple's Response, Section I, pg. 13*

*"To be a Christian disciple is a rewarding way of life, a way of companionship with Jesus, and the practice of stewardship as a part of it is itself a source of deep joy. Those who live this way are happy people who have found the meaning and purpose of living."*

*Stewardship: A Disciple's Response, Section II, pg. 21*

- ◇ During the July 1, 2016-June 30, 2017 fiscal year, 1,101 parish families made financial contributions to the parish, representing over 70% of our 1,566 registered households.
- ◇ Students in Visitation School actively participate in the Shamrock Stewardship program performing well over 5,000 hours of service each academic year. In addition, as a school, the students collected nearly 2,000 cleaning and hygiene items in fall of 2016 for Giving the Basics. Our school faculty spent a morning at Giving the Basics where they sorted, counted and shelved our students' donations as well as performing other tasks.
- ◇ Our Parish Council and Ministry Teams meet monthly throughout the year assisting our professional staff in planning, advising and directing the major program areas within the parish: Administration, Faith Formation, School, Social Concerns and Stewardship. Over 60 individuals are involved each year in these leadership groups.



- ◇ In 2016, the St. Francis Xavier-Visitation Social Concerns Ministry Team established a Community Garden on the grounds at St. Francis Xavier to provide fresh produce to clients of the SFX food pantry. In 2016, 1,007 pounds of produce were produced and, to date in 2017, 1,150 pounds of tomatoes, bell peppers, cucumbers, collard greens, Swiss chard, beets, cabbage and sweet potatoes have been harvested.



- ◇ Our Visitation Knights of Columbus raise thousands of dollars each year to support ministries in our parish and community through their fish fries, chili cook-off, barbecue contest and pancake breakfasts. Additionally, they generously give of their time in service whenever the parish has a need.
- ◇ Recently, the Faith Formation Team distributed our 2017-18 parish book, *The Wind in the Reeds*. Through a grant from the interest earned on our parish's education endowment fund, the Faith Formation Team began offering a parish book in 2012-13 starting with *My Life with the Saints*. With the 2017-18 offering, over 4,200 books will have been given to parish families for an annual parish read. The other parish books have been *Tattoos on the Heart*, *Jesus: A Pilgrimage*, *The Great Reformer* and *Gilead*.



- ◇ Each fall, 1,200 or more parishioners gather at our annual parish Fiesta to join in fellowship with one another and celebrate this vibrant community. Nearly 120 volunteers are needed each year to put on this event.





- ◇ Our Art & Environment Committee creates over 70 floral arrangements each year for the narthex table as well as the predella. They design and implement the decoration that enhances our sacred space through the feasts and seasons of the liturgical year.
- ◇ The Keep In Touch Ministry contacts all parishioners over age 70 twice each year to ask how they are doing and whether they need anything from the parish. Fifteen callers contacted nearly 250 seniors in the past year.
- ◇ In 2013, the Christ Renews His Parish program was started at Visitation. Through the 8th men's and women's retreats in Spring 2017, over 300 parishioners have participated in a CRHP retreat.

- ◇ Our Sunday Preschool and Vacation Bible School programs serve dozens of children each year helping parents educate the littlest among us in our faith through stories, games, songs, art projects and more. Many dedicated volunteers show these kiddos the essence of God's love in words and actions.



- ◇ The RCIA (Rite of Christian Initiation for Adults) program offers instruction in our faith to those interested in becoming Catholic. A sponsor walks beside each catechumen and candidate along the way, attending weekly classes with them, welcoming them into our parish and our faith. In the past 10 years, over 150 new Catholics have joined our faith through Visitation's RCIA program.



- ◇ Our Women of Visitation organization provides countless opportunities for the ladies of the parish to enjoy fellowship and serve others. Their annual events include bunko nights, Santa painting, rosary making and a blood drive. In addition, they coordinate the parish funeral meal teams, the prayer shawl ministry and the Christmas/Easter Baskets of Joy which are delivered to homebound parishioners during the holiday seasons.

- ◇ The parents of Visitation School, led by our PTO, hold 3 successful fundraising events each year. The trash bag sale, annual auction and Run Mom Run help insure that we are able to continue to operate our school as a ministry of the parish.

*"Because its individual members do collectively make up the Body of Christ, that body's health and well-being are the responsibility of the members—the personal responsibility of each one of us. We are all stewards of the Church. As 'to each individual the manifestation of the Spirit is given for some benefit' (1 Corinthians 12:7), so stewardship in an ecclesial setting means cherishing and fostering the gifts of all, while using one's own gifts to serve the community of faith."*

*Stewardship: A Disciple's Response, Section IV, pg. 31*

# Visitation's Commitment to the Poor

July 1, 2016 - June 30, 2017

Visitation has a 42-year history of committing a percentage of our total parish budget to assist the poor. Over the past 15 years, we have joined together with members of our neighboring parish, St. Francis Xavier, to serve as one ministry team. In the fiscal year 2016-2017, the Visitation/St. Francis Xavier Social Concerns Ministry Team allocated \$180,466 as follows:

## Emergency Assistance Fund

\$57,150 was committed to help families through our Emergency Assistance Fund. This fund collaborates with social ministers in 17 neighboring Catholic agencies who distribute the funds to families for food, clothing, utilities, rent, medical expenses or other daily needs. These agencies are located in neighborhoods where the financial needs are greater than our immediate neighborhood.

Bishop Sullivan Center	\$3,600	Seton Center	\$4,800
Cathedral—Morning Glory	\$3,600	St. Anthony	\$3,150
Christ the King	\$3,600	St. Francis Xavier	\$4,800
Guardian Angels	\$3,600	St. James	\$3,600
Holy Cross	\$2,400	St. Louis	\$2,400
Journey to New Life	\$2,400	St. Monica	\$2,400
Our Lady of Peace	\$2,400	St. Therese Little Flower	\$4,800
Redemptorist	\$4,800	St. Vincent DePaul Center	\$1,200
Sacred Heart/Guadalupe	\$3,600		

St. Therese Little Flower Parish in the Blue Hills area of Kansas City operates one of the largest emergency assistance and food pantry program in the area. Among the many things that our assistance fund helps with at St. Therese Little Flower is the annual Christmas basket program that provides Christmas dinner and gifts for more than 200 families.

## Emergency Assistance at Visitation

\$13,295.73 was used to assist families who live within our parish boundaries with food, rent, utilities, emergency travel, car repairs and medical assistance.

## Habitat for Humanity – The House of Abraham

Every other year, Visitation partners with other Christian, Jewish and Muslim congregations (the religions of Abraham) to build or renovate a house for a low income family. Our fifth Abraham's House was completed in the fall of 2016 and our sixth will begin this fall. In 2016-17, Visitation spent \$2,058.57 on expenses for the 2016 house and allocated \$9,157.70 to our reserve account for future Abraham's House builds.



## CCO

For many years, a dedicated group of Visitation parishioners has participated in the Communities Creating Opportunity (CCO) organization to address issues of systemic injustice in our community. Our annual contribution to Kansas City CCO is \$4,000.

After completing our most recent rehab project last fall, our Abraham's House team (made up of several Christian, Jewish and Muslim congregations) began the "off" year by recruiting and fundraising for the next project. As a result of our success, our group will undertake a complete build with starting this fall. Thank you to all who made this project a success.

*"Familiarity with the Church's growing body of social doctrine is necessary in order to grasp and respond to the practical requirements of discipleship and stewardship in light of the complex realities of today's national and international socioeconomic life."*

*Stewardship: A Disciple's Response, Section IV, pg. 33*



### Parish Based Ministry Supplement

Last year, we undertook a fundraising project to rebuild the wall around the Madre campus. This completed project has enabled us to once again send delegations to El Salvador. A small group went in May and a larger medical delegation is traveling to El Salvador this month—our first such medical delegation since 2014.

The Parish Based Ministry Plan is a cooperative effort with St. Thomas More Parish. Visitation provided \$30,000 and St. Thomas More allocated \$15,000 to help pay the salaries of ministers at St. Anthony Parish and Holy Cross Parish, both located in the Northeast part of Kansas City and serving growing immigrant populations.

### Our Sister Parish—Santa Maria Madre de Los Pobres

Visitation has maintained a sister parish relationship with Santa Maria, Madre de los Pobres in San Salvador, El Salvador since 1998. We walk with our brothers and sisters at Madre in prayer and in action. In 2017-18, we allocated \$30,000 to support the CAPI, Madre's early childhood development program. The CAPI serves 140 children each day.

Since 2006, parishioners have been offered the opportunity to support a child from Madre's community through the child sponsorship program. For a \$300.00 annual contribution, the child is provided with school supplies, school uniforms and medical assistance each year until they matriculate from grade school. Currently, 85 children are supported by Visitation families through this program.



Water for Madre supplies water filters to our sister parish families that can be used for 10 years to provide clean water for their household use. Each filter costs \$75. Since its inception in 2012-13, Water for Madre has supplied over 450 filters through Los Olivos CIS, the agency in El Salvador that supplies the filters and helps train families to use them properly.

### Respect Life Committee

This year, Visitation's Respect Life Committee hosted three events. In October, we held a rosary for life in the courtyard for Respect Life Month, drawing more than 100 people. In January, we held our annual Rose Procession at an all-school Mass to pray for respect for all human life. Finally, in May, we offered carnations to moms on Mother's Day, raising \$700.00 for Mother's Refuge. \$210.00 was spent on our Respect Life efforts.

### Youth Justice Ministry

\$400 was allocated to support Visitation's high school and college-aged youth who participate in mission trips. Additionally, five high school students spent a week this summer on a Young Neighbors in Action trip and the sixth grade students at Visitation School participate in the **That's Not Fair Program**.

### Community Garden

A number of Visitation parishioners continue to help St. Francis Xavier with a community garden that provides fresh fruits and vegetables to their food pantry. There were no direct costs involved with the community garden in 2016-17.

### St. Vincent de Paul Society

Our Visitation St. Vincent de Paul Society was established last fall and has offered emergency assistance to nearly 30 clients since its inception, providing direct assistance to families and those returning to civilian life after being released from prison.

Each year, Visitation School's 6th grade classes undertake a semester-long study of Catholic Social Teaching entitled **That's Not Fair**. The program includes classroom instruction and discussion of Catholic Social Teaching as well as a service component. Last year, our service project supported the work of Bishop Sullivan Center in providing shoes to needy kids. As part of our study, the students visited Bishop Sullivan Center's Troost location where they learned about the Center's work and met refugee families helped by the Center.

*“Our individual lives as disciples and stewards must be seen in relation to God’s larger purposes. From the outset of his covenanting, God had it in mind to make many one. He promised Abram: ‘I will make of you a great nation, and I will bless you; I will make your name great, so that you will be a blessing. All the communities of earth shall find blessing in you’ (Genesis 12:23). In Jesus, the Kingdom of God is inaugurated—a kingdom open to all. Those who enter into Jesus’ New Covenant find themselves growing in a union of minds and hearts with others who also have responded to God’s call. They find their hearts and minds expanding to embrace all men and women, especially those in need, in a communion of mercy and love.”*

*Stewardship: A Disciple’s Response, Section IV, pg. 34*

## Grants

The Visitation/St. Francis Xavier Social Concerns Ministry Team offers community grants to support community-based groups whose work corresponds to our mission as a Catholic parish. Based on Catholic Social Teaching, the areas of concern considered for grants include life, poverty and justice issues. This year, 34 \$1,000 grants were awarded to the following agencies and programs:

**Defense of Life:** Alexandra’s House, Birthright, Mother’s Refuge, Missourians for Alternatives to the Death Penalty

**Youth and Education:** Camps for Kids, Cristo Rey, Family Conservancy, F.I.R.E., Mattie Rhodes Center, Our Lady Montessori School, The Upper Room, Urban Rangers

**Health:** Ben Sullivan Memorial Fund, Duchesne Clinic, Good Samaritan Project, Truman Medical Center Behavioral Health

**Emergency Assistance:** Mid America Assistance Coalition, Morning Glory Ministries

**Emergency Shelter:** Community L.I.N.C., ReStart, St. Michael’s Veteran’s Center, Sheffield Place

**Economic Empowerment:** El Centro Financial Empowerment Program, Holy Rosary Credit Union, [Jerusalem Farm](#), Legal Aid of Western Missouri

**Domestic Violence/Sexual Assault:** Rose Brooks Center, Metropolitan Organization to Counter Sexual Assault (MOCSA)

**Prison Ministry:** Catholic Charities TurnAround

**Advocacy for Low Income Women:** The Justice Project, Keeler Women’s Center, The Yellow Brick Foundation

**Senior Ministry:** Little Sisters of the Poor, Shepherd’s Center/Westport Cooperative Services Senior Companion Program

The agencies supported by our community grants program welcome volunteers. Visit the Social Concerns section of our Visitation website for links to the websites of each organization.

## Miscellaneous

Additional miscellaneous expenses related to our Peace Tree and Sister Parish programs totaled \$194.00.

## Visitation Parish Vital Statistics 2016-2017

Registered Households	1,566	Baptisms	67
Registered Parishioners	4,720	First Communions	54
Visitation School Students 2016-17	532	Confirmations	62
School of Religion Students	61	Marriages	33
RCIA Participants	18	Deaths	27

Jerusalem Farm is an intentional Catholic Worker community founded in 2012 that provides small home repair to low income families in the Northeast neighborhoods of Kansas City. They also tend a large community garden, teach others to garden and live sustainably, operate a composting program for the community and work with the city in a restorative justice model to help people with housing citations avoid penalties and stay in their homes.



# Annual Financial Report

## Highlights for Fiscal Year 2016-2017

Our annual financial plan was to manage our operating budget of \$4,820,428 to a breakeven level or better and continue to grow our long term Capital Improvement Fund, while still addressing a variety of special facility and maintenance needs around the campus without tapping this fund. We are happy to report that each of these goals were met during the year.

For the eighth straight year, we achieved our operating budget and generated a positive operating income. Contribution Income increased by \$181,901 or 4.52% over the prior year, and Tuition and Fee Income remained largely the same, indicating a stable enrollment of over 530 students. School Fundraising Income was \$132,891 or 47.78% higher than the previous year, driven by a combination of a successful auction and a gift from the PTO carried over from the 2015-2016 school year. Overall, Total Parish Operating Income grew \$327,316 or 6.79% year over year and exceeded our Operating Expenses, generating a net operating surplus for the year of \$267,106.

We will continue to be excellent stewards of your gifts, balancing our budget and ensuring that Visitation remains a financially stable parish. For the coming year, our plan is to continue to adequately fund ministries, including RCIA, adult faith formation and senior programs and continue to improve our buildings and grounds. In addition, we will continue to invest donations made in our monthly “green envelopes” into our Capital Improvement Fund with the intention of avoiding a future cycle of capital campaigns such as those we have undertaken in years past.

Your support makes this possible and we thank you very much.

## Year Ending June 30, 2017

### Total Operating Income

Visitation had four basic sources of total operating income in 2016-2017:

**Contribution Income**—Contributions totaled \$4,204,430 or 81.67% of parish Operating Income. Contribution Income included payments made towards pledges as well as plate offerings from visitors, holy day collections and gifts from parishioners who did not make an annual appeal pledge.

**School Tuition and Fee Income**—School Tuition and Fees totaled \$451,160 or 8.76% of total operating income. In 2016-2017, this revenue category covered 15.60% of school expenses and consisted of the following items: Tuition Payments—\$187,280; Registration, Book & Activity Fees—\$190,880 and After Care Charges—\$73,000.

**School Fundraising Income**—This is income that was raised for the school in the annual auction, Run Mom Run race, trash bag sale and other events. Also included here are donations designated for specific programs or materials. Fundraising Income accounted for \$411,019 or 7.98% of Total Operating Income and covered 14.2% of School Expenses.

**Other Income**—In addition to facility rental, interest income, Mass stipends and candle donations, Other Income includes fees that parishioners pay for participating in certain activities such as the School of Religion and Sunday Preschool. Other Income generated \$81,599 in 2016-17.

### Contributions by the Numbers

**55 Parish families who contributed to the Visitation Capital Improvement Fund during the 2016-17 fiscal year**

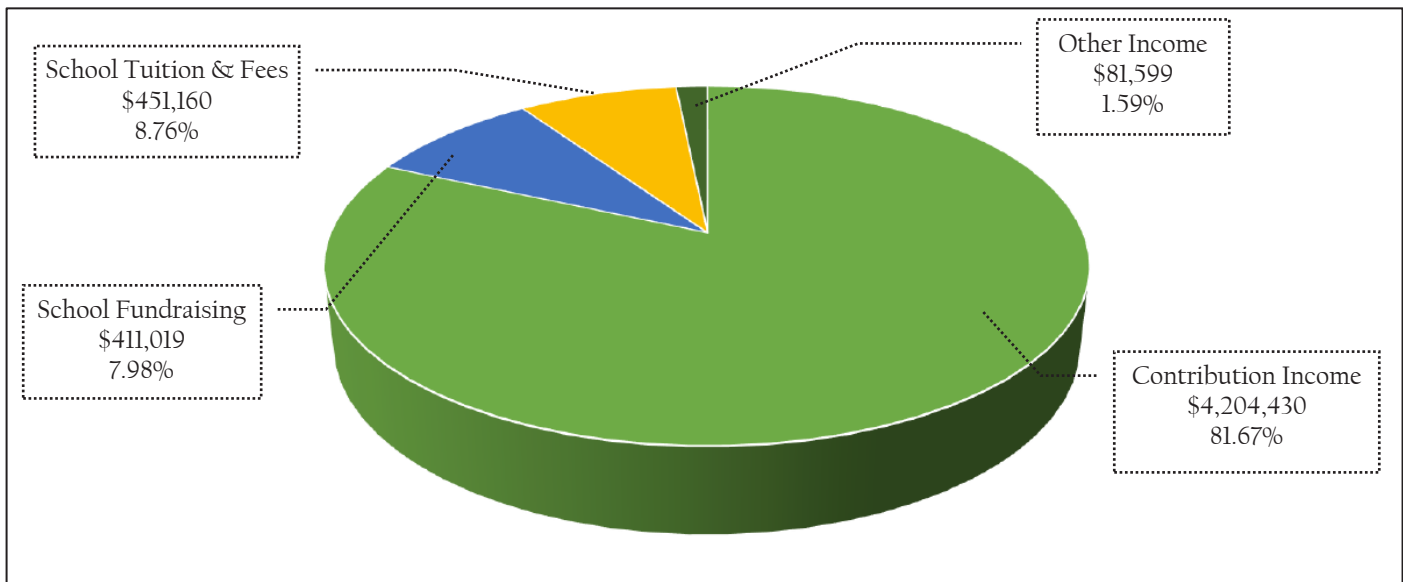
**479 Families who are using Visitation's automated payment system for their 2017 pledge/offertory contributions**

**1,101 Registered parish families who made a financial contribution between July 2016 and June 2017**

*“Parishes, too, must be, or become, true communities of faith within which this Christian way of life is learned and practiced. Sound business practice is a fundamental of good stewardship, and stewardship as it relates to church finances must include the most stringent ethical, legal and fiscal standards. That requires several things: pastors and parish staff must be open, consultative, collegial and accountable in the conduct of affairs. And parishioners must accept responsibility for their parishes and contribute generously—both money and personal service—to their programs and projects.”*

*Stewardship: A Disciple's Response, Section IV, pg. 32*

The chart below depicts the main sources of total operating income derived during the 2016-17 fiscal year.



## Total Operating Expense

Operating expenses for 2016-2017 are classified into ministries or functional needs as follows:

**School Ministry**—Visitation Parish is committed to providing a quality Catholic education for the children of the parish. In 2016-2017, the school served over 530 students from nearly 300 parish families. School Expenses were \$2,891,877 or 59.25% of total parish operating expenses and included salaries for teaching and non-teaching staff, textbooks, classroom supplies, computers, furniture and equipment, library books, teaching resources and field trips. Facilities Expense for the school building is included in the above amount and was \$378,699 or 13.09% of the total school expenses.

**Church Facilities**—Facilities Expense includes such items as utilities, custodial and maintenance services and salaries, repairs, improvements, snow removal, lawn care, security expense, etc. The Facilities Expense for the church building, offices and priest residence was \$437,030 or 8.95% of the total expenses.

**Administration**—Administration is the ministry which assures just and proper stewardship of parish resources. This expense area includes salaries for management, stewardship and support staff, as well as property and casualty insurance, stewardship and development expense, printing, postage, website development, offertory envelopes, Catholic Key subscriptions and special events. Administrative Expenses were \$617,924 or 12.66% of total expenses.

**Prayer and Worship**—Prayer and Worship is at the heart of our life as a faith community, forming and touching every person in the parish. Expenses include the cost of celebrating weekday, weekend and holy day liturgies at Visitation: organists, musicians and substitute priests; creating an environment appropriate to the season; candles, communion hosts, wine, and all other items necessary to celebrate the Eucharist. In 2016-2017, the expense for Prayer and Worship was \$161,848 or 3.32% of total expenses.

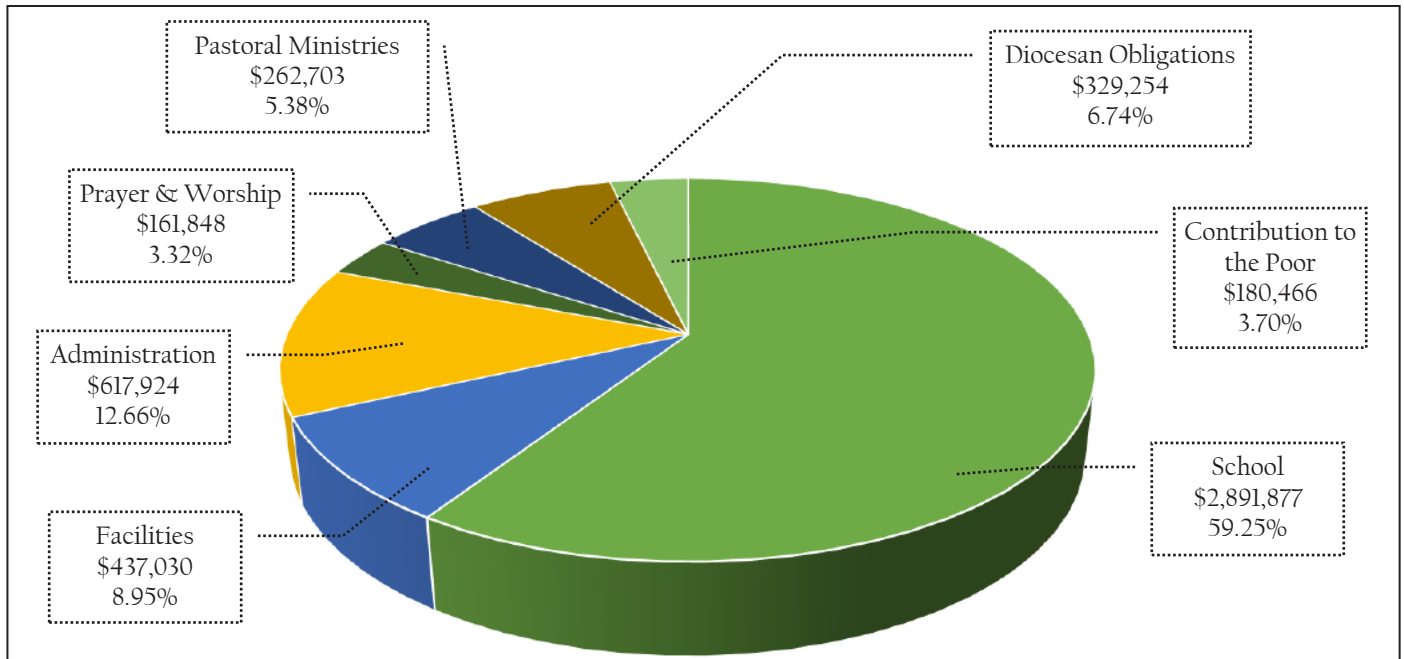
**Pastoral Ministries**—Visitation parishioners participate in and are assisted by a number of parish ministries. This budget area includes adult faith formation, RCIA, School of Religion, sacramental preparation, marriage preparation, senior ministry and youth programs. In addition, this budget supports the vital work of Pastoral Care which provides ministry to families in times of illness or death, as well as outreach to those who are hospitalized and homebound. The cost for providing these ministries for 2016-2017 was \$262,703 or 5.38% of total expenses.

**Contribution to the Poor**—Visitation makes an annual commitment to tithe a portion of contribution income to help the poor – either directly or through agencies. These funds are allocated by the Social Concerns Ministry Team. A detailed Social Concerns report, which outlines how this money was distributed, is included in this booklet. The formula used for Contribution to the Poor is: Contribution Income minus Diocesan Assessment times 5%. In 2016-2017, the amount given to the poor was \$180,466.



**Diocesan Assessment**—Visitation, like all parishes in the Diocese of Kansas City-St. Joseph, provides financial support for the diocese by giving a certain portion of our income to the diocese. The diocese requests an amount equal to 9.25% of our total prior year income minus half of prior year school expenses. In 2016-2017, the amount given for diocesan assessment was \$329,254 or 6.75% of total expenses. In addition, Visitation continued to make payments for Diocesan Assessments which were deferred from years past (see Capital Projects Segment later in this report.)

In this presentation of the 2016-2017 results, expenses are grouped into functional or ministry areas. The results for each area include all associated salaries, benefits and operating expenses.



## Capital Projects Fund Results for 2016-2017

Contributions to the Capital Improvement Fund totaled \$41,970. These contributions are placed on deposit in the Visitation Capital Improvement Fund, housed at the Greater Kansas City Community Foundation, in the month succeeding the donation. For the fiscal year 2016-17, the deposit of these funds helped to bring the fund balance to \$1,517,842. By comparison with previous years, Capital Project Income for 2016-17 was significantly lower than usual because a portion of the donations received this year were allocated or designated (with the consent of the donors) for the organ repair/renewal project which was begun this year and will be ongoing for the next year or more.

In addition to the annual payment of \$63,408 to the Diocese for our deferred assessment, there were extraordinary capital expenses of \$44,935 during the 2016-2017 fiscal year for the purchase of a dehumidification system for the church and Tighe Hall and for the purchase of two new floor burnishers, one each for the parish and the school. These projects did not require a withdrawal from the Capital Improvement Fund, but were paid out of operating income.

### A VISITATION BY THE NUMBERS QUIZ— HOW CAREFULLY HAVE YOU READ?

*Match the number on the left with the definition on the right.*

1. \$57,150
2. \$152,019
3. \$451,160

- a. Budgeted Technology Expense for 2017-18
- b. School Tuition & Fee Income for the 2016-17 fiscal year
- c. Visitation's 2016-17 Emergency Assistance contribution to neighboring Catholic social service agencies

ANSWERS: 1-c 2-b 3-a

## Prior Year Results and Budget for 2017-2018

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	% Increase (Decrease)
<b>Operating Income</b>						
Contribution Income	\$ 3,823,070	\$ 3,950,512	\$ 4,022,529	\$ 4,204,430	\$ 4,204,430	0.0%
Tuition and Fee Income	\$ 479,948	\$ 412,910	\$ 449,272	\$ 451,160	\$ 451,483	0.1%
School Fundraising Income	\$ 323,401	\$ 341,097	\$ 278,128	\$ 411,019	\$ 274,393	-33.2%
Other Income	\$ 68,325	\$ 60,249	\$ 70,963	\$ 81,599	\$ 73,320	-10.1%
<b>Total Income</b>	<b>\$ 4,694,744</b>	<b>\$ 4,764,768</b>	<b>\$ 4,820,892</b>	<b>\$ 5,148,208</b>	<b>\$ 5,003,626</b>	<b>-2.8%</b>
<b>Operating Expense</b>						
School (including school facilities)	\$ 2,834,599	\$ 2,818,659	\$ 2,878,831	\$ 2,891,877	\$ 3,047,933	5.4%
<u><b>Parish Operating Expenses</b></u>						
Facilities Expense	\$ 358,435	\$ 386,562	\$ 366,826	\$ 437,030	\$ 392,520	-10.2%
Interest Expense	\$ 281	\$ -	\$ -	\$ -	\$ -	
Administration	\$ 472,223	\$ 491,624	\$ 533,139	\$ 617,924	\$ 609,320	-1.4%
Prayer and Worship	\$ 195,038	\$ 145,050	\$ 162,734	\$ 161,848	\$ 157,038	-3.0%
Pastoral Ministries	\$ 253,422	\$ 253,492	\$ 278,426	\$ 262,703	\$ 276,364	5.2%
Contribution to the Poor	\$ 173,341	\$ 175,056	\$ 178,452	\$ 180,466	\$ 190,559	5.6%
Diocesan Assessment	\$ 316,174	\$ 327,049	\$ 318,038	\$ 329,254	\$ 329,891	0.2%
<b>Subtotal Parish Operating Expenses</b>	<b>\$ 1,768,914</b>	<b>\$ 1,778,833</b>	<b>\$ 1,837,615</b>	<b>\$ 1,989,225</b>	<b>\$ 1,955,693</b>	<b>-1.7%</b>
<b>Total Expenses</b>	<b>\$ 4,603,513</b>	<b>\$ 4,597,492</b>	<b>\$ 4,716,446</b>	<b>\$ 4,881,102</b>	<b>\$ 5,003,626</b>	<b>2.5%</b>
<b>Operating Income (Loss)</b>	<b>\$ 91,231</b>	<b>\$ 167,276</b>	<b>\$ 104,446</b>	<b>\$ 267,106</b>	<b>\$ 0</b>	<b>-100.0%</b>
<b>Capital Project Income</b>						
Capital/Debt Reduction Campaign	\$ 150,543	\$ 195,002	\$ 183,924	\$ 39,055	\$ 164,799	
Donations/Memorials/Bequests	\$ 10,041	\$ 16,518	\$ 955	\$ 2,915	\$ 0	
<b>Total Capital Project Income</b>	<b>\$ 160,584</b>	<b>\$ 211,520</b>	<b>\$ 184,879</b>	<b>\$ 41,970</b>	<b>\$ 164,799</b>	
<b>Capital Project Expense</b>						
Deferred Diocesan Assessment	\$ 63,408	\$ 63,408	\$ 63,408	\$ 63,408	\$ 63,401	
Extraordinary Expenses	\$ 55,693	\$ 30,365	\$ 13,721	\$ 44,935	\$ 194,290	
<b>Total Capital Project Expense</b>	<b>\$ 119,101</b>	<b>\$ 93,773</b>	<b>\$ 77,129</b>	<b>\$ 108,343</b>	<b>\$ 257,691</b>	
<b>Capital Project Income (Loss)</b>	<b>\$ 41,483</b>	<b>\$ 117,747</b>	<b>\$ 107,750</b>	<b>\$ (66,373)</b>	<b>\$ (92,892)</b>	
<b>Total Net Income (Loss)</b>	<b>\$ 132,714</b>	<b>\$ 285,023</b>	<b>\$ 212,196</b>	<b>\$ 200,733</b>	<b>\$ (92,892)</b>	
Outstanding Debt Beginning of Year	\$ 51,763	\$ -	\$ -	\$ -	\$ -	
Principal Payments	\$ 51,763	\$ -	\$ -	\$ -	\$ -	
<b>OUTSTANDING DEBT AT END OF YEAR</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



# 2017-2018 Budget Highlights

Our budget is broken down into two major segments—Operating and Capital Projects. The Operating budget is the lifeblood of the church which enables us to function day-to-day and week-to-week. All contributions received in the Capital Projects segment are earmarked for the Capital Improvement Fund and placed into our investment account.

## Operating Segment

The total budgeted operating income and expense for 2017-2018 is \$5,003,626. In our financial plan, we allocate 55% of Contribution Income to support the school. We then develop a balanced operating budget for both the church and school.

Our income budgeting practices are to budget Contribution Income for the year based on prior year actual receipts. As a result, the comparative income statement (previous page) reflects a 0% variance for 2017-2018 contributions compared to 2016-2017. However, we base our tuition and school registration income on actual enrollment for the succeeding school year, which has not changed significantly from 2016-17 to 2017-18. Also, we do not budget for certain auction related revenues (wish list and cash call) since those amounts can vary significantly from year to year. School Fundraising Income in 2016-17 benefited from an additional donation from the PTO which is not expected to occur again in 2017-18. As a result, School Fundraising Income is budgeted to return to a normal level for 2017-18 which represents a 33.2% decrease from the prior year. In total, our budgeted Operating Income for 2017-18 is expected to be \$144,582 lower or 2.8% than 2016-17 actual receipts.

The yearly Operating Expense budget is developed jointly by staff considering the income generated balanced to the various department needs. Several ministry responsibilities have been redistributed among the parish staff for the new fiscal year following the replacement of one full-time ministry position with a part-time staff member. This year's expense budget, however, includes adequate funding to ensure a top notch school, as well as emphasis on adult faith formation programs and our continuing facility upgrade and repair efforts. We have budgeted for a number of larger facility projects under the Capital Fund heading in 2017-18, so facilities expense in the operating budget is expected to be less than the prior year. In total, Operating Expenses are budgeted to fall below last year's level by \$33,532 or 1.68%.

Besides the manner in which expenses are broken down on the prior pages, here is an analysis at a more functional level for 2017-18 budgeted expenses. Viewing the data in this manner reveals that many of the expenses are "fixed," resulting in a relatively small portion of the total budget being available for discretionary spending.

**Salaries and benefits**—Total personnel expense for the school is projected at \$ 2,394,365 or 78.56% of budgeted school expense. We have budgeted 46 full-time school employees and 12 part-time employees. Personnel expense for the church is budgeted at \$740,519 or 37.86% of budgeted church expense. There are currently budgeted 9 full-time church employees and 4 part-time employees. Wages and benefit plans for all personnel are set by the Diocese and individual wages fit within a scale for a particular job function. Total parish salaries and benefits account for 63.4% of all expenses.

**Facilities Expense**—Total Parish Facilities Expense is budgeted at \$672,136 or 13.43% of the total parish expense budget, with the school absorbing \$414,005 and the church \$258,131. Facilities Expense can be further broken down into 3 major categories:

**1. Repair and Maintenance**—This category includes expenses for maintaining our buildings, building equipment and grounds, ensuring security and supplies such as light bulbs, paper goods, etc. It does not include the expense for our maintenance and custodial staff which is included in Salaries and Benefits above. The total parish-wide budget for 2017-18 is \$284,801.

**2. Utilities**—Gas, water, electricity, telephone and internet services account for \$235,316 of the parish expense budget.

**3. Technology**—This category includes maintaining computer hardware, new hardware and software purchases, maintaining copiers and printers and accounts for \$152,019, which includes a significant upgrade of the computer lab at the school.

**Diocesan Obligations**—We pay the Diocese for insuring the buildings and their contents. The most recent insurance valuation of all campus buildings totals \$25,533,000. Insurance expense is split between the school and church based on relative insured value. Insurance premiums will increase 9% year over year.

In addition, the Diocese provides numerous services: Human Resources negotiates employee benefits to leverage the purchasing power of all parishes, the Accounting office pays interest on funds deposited, the Office of Worship provides training of liturgical ministers. Other departments aid us in providing for the pastoral needs of the Visitation Community, providing services which benefit the entire community, employees and parishioners. Without them, we would have to expend resources to develop similar services and programs. To fund these services, parishes are assessed 9.25% of total prior year income less one half of school expenses. This assessment is absorbed by the church budget. There is also a per pupil assessment paid to the Diocesan school office and realized in the school budget. For 2017-18, we have budgeted \$592,526 or 11.84% of the total budget under this category. In addition, Visitation continues to pay on the Deferred Diocesan Assessment (see Capital Projects Segment below.)

**Contribution to the Poor**—We support various organizations which serve the needy. We base our giving on the following formula; Budgeted Contribution Income minus Diocesan Assessment times 5%. Based on this formula for the 2017-18 fiscal year, we have allocated \$190,559 of expense for the church. The school also gives back by annually budgeting \$2,500. This category totals \$193,059 or 3.86% of the total parish budget.

The four major functional expense categories identified above total \$4,592,605 or 91.78% of the entire parish operating expense budget. They represent \$3,047,933 of the school expense budget or 96.38% and \$1,955,693 of the church expense budget or 84.62%. The remainder of the budget must then support all other expenses such as office supplies, postage, printing, textbooks, liturgical supplies, music at worship services, celebration events, books and periodicals, legal and banking fees, school crossing guards and funeral meals to name just a few of the myriad costs which are necessary to effectively operate the church and school.

### Capital Projects Segment

All the income for this segment will be invested in the Visitation Capital Improvement Fund. Income from this segment consists of those using the green capital improvement fund envelopes, undesignated bequests or memorial gifts and those designating donations for this purpose. For the 2017-2018 fiscal year, we budgeted income based on recent giving trends and project \$164,799 in total donations.

This segment includes several significant expenses for large facility and maintenance projects, which include replacing four HVAC units in the rectory, restoration of the terra cotta on the church façade, replacing the main entrance doors to Tighe Hall, the repair/replacement of the deteriorating soffits on the parish office, new carpet in the Kindergarten classrooms and new telephone systems in both the school and the parish office.

Also, 2017-18 represents the sixth year of eight total years to repay the Deferred Diocesan assessment. The assessment on Capital Campaign contributions was deferred from February 2003 until July 2008 and, since the 2012-13 fiscal year, we have been paying back that deferred assessment. The annual amount of this expense is \$63,401 which we plan to pay out of operating income so that we can maximize the amount of money deposited into our investment account.

### *Want to know more?*

We are truly grateful for the combined stewardship of all members of this parish over the past year. We provide this report to give our parishioners a comprehensive look at what our efforts have accomplished. We do our best to include information that is both revealing and interesting. We welcome your ideas for future reports!

If you have questions, comments or would like additional information about anything included in this report, please contact:

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